

Name: \_\_\_\_\_  
School: \_\_\_\_\_  
Teacher: \_\_\_\_\_  
Period: \_\_\_\_\_ Grade: \_\_\_\_\_

# Everett Public Schools

## Secondary Writing Assessment

### Student Packet



**Grade 9**  
**Baseline**

**Expository Writing**

## Writing Task: Expository Writing

**Directions:** Today, you will write an expository composition. In expository writing, a writer fully explains the main idea or thesis using details, reasons, and/or examples. In order to earn the best possible score, be sure that you follow directions and write in the expository mode.

For this writing task, you will have enough time to follow all of the steps of the writing process: prewriting, writing a first draft, revising, editing, and writing a final draft. Use your scratch paper for the pre-writing and first draft process. You must write your final draft for the writing task in this booklet to be scored.

You may use a dictionary or thesaurus. Electronic dictionaries or thesauruses must not have grammar hints, word prediction software or topic specific dictionaries.

Your score will be based on the scoring criteria listed below. Be sure to refer to this checklist of scoring criteria to help you write an effective expository letter.

### Scoring Criteria for the Writing Task

#### Checklist for Writing to Inform or Explain

**My essay or letter will explain successfully if I select specific, relevant content and organize my writing well.**

**That means I should**

- ☐ follow the directions given in the writing prompt;
- ☐ narrow my topic;
- ☐ stay focused on the main ideas;
- ☐ elaborate by using reasons, well-chosen and specific details, examples, and/or anecdotes to support my ideas;
- ☐ include information that is interesting, thoughtful, and necessary for my audience to know;
- ☐ organize my writing with an introduction, supporting paragraphs with main points and elaboration, and an effective conclusion;
- ☐ organize my writing in effective paragraphs;
- ☐ use transitions to connect my ideas.

**My essay or letter will explain successfully if I demonstrate an effective style.**

**That means I should**

- ☐ show that I care about my topic by writing in a voice appropriate for my audience and purpose,
- ☐ use language that is appropriate for my audience and purpose,
- ☐ use specific words and phrases that help the reader understand my ideas,
- ☐ use sentences of varied length and structure.

**My essay or letter will be more effective if I follow conventions in writing.**

**That means I should**

- ☐ follow the rules of grammar and Standard English usage,
- ☐ spell words correctly,
- ☐ use correct capitalization,
- ☐ use correct punctuation,
- ☐ write complete sentences,
- ☐ indicate where new paragraphs begin.

## Expository Writing Task

# Final Draft

**Directions:** Before you begin your final draft, read the checklist on the previous page again. Then make revisions and edits to your first draft according to the checklist. When you have made your revisions and edits, write your final draft on this page and the next four pages, as needed.

After you have finished writing your final draft in the booklet, read the checklist one more time to make sure you have done your most effective writing. You may then make any final revisions or edits to your essay. Your **final draft** below will be scored.

## Your Task

**Think about classes you have taken and identify one class that is memorable. Write a multiple-paragraph letter to a teacher explaining what made that class unforgettable. (For confidentiality purposes, please do not name the teacher.)**

Begin your **final draft** below.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface. There is no handwriting or other markings on the paper.

## Expository Writing

**Final draft**

You may use this space to continue your **final draft**.

[illegible]

## Expository Writing

**Final draft**

You may use this space to continue your **final draft**.

[illegible]

## Expository Writing

**Final draft**

You may use this space to continue your **final draft**.

[illegible]

## Expository Writing

**Final draft**

You may use this space to continue your **final draft**.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.